

WEST BENGAL STATE ELECTION COMMISSION
18, Sarojini Naidu Sarani (Rawdon Street)
Kolkata – 700 017
Ph. No. 2280-5277; FAX- 2280-7373

No. 1696-SEC/11C-4/2011(Pt.-I)

Date: 11.05.2022

NOTICE INVITING QUOTATION

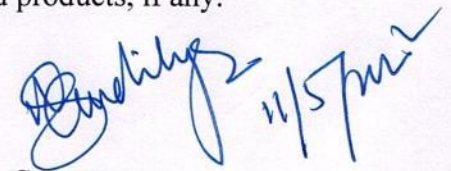
Sealed quotations are invited by the West Bengal State Election Commission only from the Authorized Distributor/ Registered Supplies Reseller, having their Registered Office or one of the Branch Offices at Kolkata for supply of genuine Hewlett-Packard (HP) Brand toner/ Inkjet Cartridges of different specifications to the Commission. The specification of the toner/ Cartridges is given below;

Item No. - 1		Unit Price (including GST)	Total Price (including GST)
Brand	HP		
Product Class	OEM		
Colour of Cartridges	Black		
Toner Model number	HP 88A		
Part number/ code	CF228A		
Printer Model number	HP LaserJet Pro M202dw		
Approximate Procurement	02 (Two)		

Item No. - 2		Unit Price (includin g GST)	Total Price (including GST)
Brand	HP		
Product Class	OEM		
Colour and toner model number of Cartridges	Black - 965, 965XL or 969XL - code : 3JA67A		
	Yellow - 965, 965XL - code : 3JA65A		
	Magenta - 965, 965XL - code : 3JA64A		
	Cyan - 965, 965XL - code : 3JA63A		
Printer Model number	HP OfficeJet pro 9020		
Approximate Procurement	Black : 02 (Two) Others : 01 (one)		

- The intending bidders have to submit their rates in sealed cover in respect of the above items and the quotations are to be dropped in the earmarked box at this Commission at the West Bengal State Election Commission, 18, Sarojini Naidu Sarani (Rawdon Street), 2nd floor, Kolkata-700 017. Quotation dropped directly to the earmarked Box, will be accepted only. Quotations sent by any other ways will not be accepted.
- Bid submission will start from 11 AM of 12.05.2022. The last date for submitting bid will be on 18.05.2022 by 2 PM and quotation will be opened on 18.05.2022 at 3:30 PM at this Commission. Bidders or their representatives may remain present at that time of bid opening.

4. Lowest Price Bidder (L1) will be considered for selection from the bidders who will furnish lowest rate for all the said items.
5. Validity of quoted price by the bidder for each item with the above specifications will remain unaltered for the period of 06 months from the date of finalization of the quotation.
6. The Commission reserves the right to cancel / alter the quotation as well as number of item to be supplied, due to unavoidable circumstances, and no claim in this respect will be entertained. While submitting the quotation, if any of the prescribed conditions are not fulfilled or are incomplete in any form or stipulation of any condition by the bidder himself, the quotation is liable to be rejected.
7. The Companies/ supply agencies must supply the original product and will mention the warranty period for the product.
8. Bidders must submit their PAN & Trade License / Authorization for his company as agency etc. The firm should be supplying presently toner/ ink cartridges in any Central or State Govt. Dept., PSUs or Autonomous Bodies.
9. The overall time limit for satisfactory Supply must be one week from the date of the work order. In case of further procurement of the any of such above items Service of the item will have to be provided within 24 (twenty four) hours, when called for.
10. The supplier shall be responsible for supply of poor quality/ outdated products, if any.



Secretary

West Bengal State Election Commission