

**WEST BENGAL STATE ELECTION COMMISSION**  
**18, Sarojini Naidu Sarani**  
**(Rawdon Street)**  
**Kolkata – 700 017**  
**Ph No.2280-5805; FAX: 2280-7373**

**No. 1215-SEC/4T-5/2010**

**Date : 03.05.2012**

From : The Secretary,  
West Bengal State Election Commission

To : The Principal Accountant General (A&E), West Bengal,  
Treasury Buildings,  
Kolkata – 700 001

**Sub. : Meal / Tiffin charges to drivers.**

Sir,

I am directed to say that the State Election Commissioner has been pleased to accord sanction to the payment of the following charges in connection with the conduct of Municipal General Elections to Durgapur Municipal Corporation, Panskura, Haldia, Dhupguri, Nalhati Municipalities and Coopers' Camp Notified Area scheduled to be held on 3<sup>rd</sup> June, 2012.

- a) Tiffin charges at the rate of Rs.35/- (Rupees thirty five) only per head per day to the Drivers of Govt. vehicles, deployed on duty in connection with conduct of said elections in addition to special allowances normally admissible to them as per existing orders for working more than 2 (two) hours on any day beyond their maximum daily duty period of 14 (fourteen) hours during the period from the date of publication of the Commission's Notification declaring the date of election to the date as fixed for completion of election process.
- b) Meal charges at the rate of Rs.60/- (Rupees sixty) per head per day (including Sundays & Holidays) to the Drivers of Govt. vehicles deployed on election duty when they are required to make night halt in places outside their respective permanent headquarters in connection with the election duty during the period from the date of publication of the Commission's Notification declaring the date of election to the date as fixed for completion of election process provided such drivers of Govt. vehicle forego TA/DA/SPL. allowance for overtime work
- c) Tiffin charges at the rate of Rs.35/- (Rupees thirty five) only per head per day to the Drivers only of private vehicles requisitioned or hired or deployed otherwise on election duty during the period as stated above.
- d) Meal charges at the rate of Rs.60/- (Rupees sixty) only shall be paid to the Drivers of all private vehicles whether requisitioned or hired or deployed otherwise in connection with the conduct of elections for the period as stated above provided they are required to make night halt. Assistant to drivers (Helpers/Khalasi) will also be paid such meal charges but the number of such assistants shall not be in any case more than three per large vehicle(1+3). For Mini Bus it will be restricted to 2 only (1+2).

2. The expression “Government Vehicles” will mean and include vehicles belonging to the offices, undertakings and Corporations under the State or Central Government.

3. Municipal Returning Officers concerned will act as Drawing & Disbursing Officer in respect of this expenditure.

4. (i) The charges will proceed against the head “2217-Urban Development–05- Other Urban Development Schemes – 191 – Assistance to Municipal Corporations-NP-Non-Plan-009-Grants to Local Bodies in connection with their election – V – Voted -31 – Grants- in – aid –GENERAL- 02 – other Grants”.

(ii) 2217-Urban Development–05- Other Urban Development Schemes – 192 – Assistance to Municipalities / Municipal Councils -NP-Non-Plan-003-Grants to Municipalities to meet in connection with their election – V – Voted -31 – Grants- in – aid –GENERAL- 02 – other Grants”.

(iii) 2217-Urban Development–05-Other Urban Development Schemes–193–Assistance to Nagar Panchayats / Notified Area Committees or equivalent thereof -NP-Non-Plan-003-Grants to Notified Authorities to meet in connection with their election – V – Voted -31 – Grants- in – aid –GENERAL- 02 – other Grants”.

As the case may be.

Yours faithfully,

Sd/

(Tapas Ray)

Secretary,

West Bengal State Election Commission

**No. 1215/1(9)-SEC/4T-5/2010**

**Date: 03.05.2012**

Copy forwarded for information and necessary action to the :-

1. Principal Accountant General (Audit), West Bengal, Treasury Buildings, Kolkata-700001.
2. Accountant General (Local Body Audit), West Bengal, MSO Buildings, CGO Complex, 5<sup>th</sup> floor, DF Block, Sector-I, Salt Lake, Kolkata – 700 064.
3. Treasury Officer, Jalpaiguri(Sadar) / Ranaghat / Tamluk / Haldia / Durgapur / Rampurhat
4. District Municipal Election Officer& District Magistrate, Jalpaiguri / Purba Medinipur / Nadia / Burdwan / Birbhum.
5. Municipal Returning Officer & Sub-Divisional Officer, Jalpaiguri(Sadar) / Ranaghat / Tamluk / Haldia / Durgapur / Rampurhat
6. Principal Secretary, Municipal Affairs Department, Govt. of West Bengal, Writers’ Buildings, Kolkata – 700 001.

Sd/  
Joint Secretary,  
West Bengal State Election Commission