

WEST BENGAL STATE ELECTION COMMISSION
18, Sarojini Naidu Sarani (Rawdon Street)
Kolkata – 700 017
Ph. No. 2280-5277; FAX- 2280-7373

No. 1288-SEC/1A-1/2018

Date: 06.02.2020

Notice inviting Tender

Sealed tenders are invited for renovation of the Conference room (Erection of Public Address System Part) of the West Bengal State Election Commission, from bonafide and reputed agencies / contractors having experience in such field in the Govt. sector. Intending bidders may participate in the tender process. The specification of work is as follows;

Sl. No	Item	Quantity
1	250 watt Amplifier	1
2	20 watt ceiling speaker	6
3	Conference System Host Unit	1
4	Chairman Unit	1
5	Delegates Units	16
6.	Gooseneck Microphone	17
7.	Host Unit Antenna	1
8.	Dual UHF wireless microphone system	2
9.	1 Sq. mm Copper Cable for connectivity between ceiling speaker and Amplifier	180 mtr.
10.	Total installation, configuration and testing	1

The details are mentioned below:-

1. Intending bidders may drop Tenders from 11 AM on 07.02.2020 up to 3 PM on 13.02.2020 (excluding holidays). Tender should be given in sealed cover mentioning “**tender for Renovation work for Conference room (Erection of Public Address System) of the West Bengal State Election Commissioner**” and dropped into the earmarked box to be kept at 2nd floor of the office of West Bengal State Election Commission, 18, Sarojini Naidu Sarani (Rawdon Street), Kolkata – 700017.
2. The work is to be carried out at 18, Sarojini Naidu Sarani, Kolkata 700017. Intending bidders may visit the site during office hours on working days to assess the quantum of work and satisfy themselves about the conditions, risk, contingencies and other circumstances, which may influence their working, before submitting their bids.

3. The time allowed for carrying out the complete work is 25 days (time bound) from the date of issue of work order.
4. Opening of Bid will be on 13.02.2020 at 04:00 P.M.
5. This Commission shall not bear any responsibility if the bid is submitted at any other place and the same does not reach the address by due date and time.
6. Only the lowest rate bidder along with quality / standard of goods as mentioned above will be taken into consideration for awarding contract.
7. The Commission reserves the right to accept or reject all or any of the quotations without assigning any reason.
8. The Commission reserves the right of accepting the whole or any part of the bid.

The intending bidder shall enclose along with the rates quoted in the prescribed format, the following documents, otherwise the Tender will be stand cancelled.

1. Photocopy of PAN Card
2. Trade License
3. GST Registration, if any
4. Upto date IT return.
5. Working experience or credential from Government offices/ organisations will get preference.



Secretary
West Bengal State Election Commission