

WEST BENGAL STATE ELECTION COMMISSION
18, Sarojini Naidu Sarani (Rawdon Street)
Kolkata – 700 017
Ph. No. 2280-5277; FAX- 2280-7373

No. 106-SEC/11C-4/2020(Pt II)

Date: 19.02.2021

Notice inviting Quotation

Sealed quotations are invited for supplying new cartridges at the West Bengal State Election Commission, from the bonafide and reputed agencies/ suppliers having experience in such field in the Govt. sector. Intending bidders may participate in the Quotation process. The specification of the items are as follow:-

Printer Model No.	Cartridge Model no.	No. of Cartridge
HP 154a Pro	204A-CF510A-Black	01 (one)
	204A-CF511A-Cyan	01 (one)
	204A-CF512A-Yellow	01 (one)
	204A-CF513A-Megenda	01 (one)

The details are mentioned below:-

1. Intending bidders may drop quotations from 11 AM on **19.02.2021** up to 3 PM of **26.02.2021** (excluding holidays). Quotation should be given in sealed cover mentioning “**Quotation for supplying new Cartridges at West Bengal State Election Commission**” and dropped into the earmarked box to be kept at 2nd floor of the office of West Bengal State Election Commission, 18, Sarojini Naidu Sarani (Rawdon Street), Kolkata – 700017.
2. Opening of Bid will be on **26.02.2021** at 04:00 P.M.
3. This Commission shall not bear any responsibility if the bid is submitted at any other place and the same does not reach the address by due date and time.
4. Only the lowest rate bidder along with quality / standard of goods as mentioned above will be taken into consideration for awarding contract.
5. The Commission reserves the right to accept or reject all or any of the quotations without assigning any reason.
6. The Commission reserves the right of accepting the whole or any part of the bid.

The intending bidder shall enclose along with the quotation, the following documents, otherwise the Quotation will be stand cancelled.

1. Photocopy of PAN Card
2. Trade License
3. GST Registration if any
4. Working experience or credential from Govt. offices/ organisations will get preference.


Joint Secretary 19.02.2021.
West Bengal State Election Commission