

WEST BENGAL STATE ELECTION COMMISSION
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Kolkata – 700 017
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No. 405-SEC/3E-25/2013

Date: 06.03.2013

O R D E R

In continuation of this Commission's order Nos. 289-SEC/3E-25/2013 dated 25.02.2013, I am directed to convey the decision of the Commission for preparation, printing and publication of Panchayat Electoral Rolls for the purpose of Panchayat General Elections, 2013 as follows:

1) As the Assembly Electoral Rolls which are being adopted contain photographs of the electors, preparation and printing of Panchayat Electoral Rolls would require a quality printing process such as digital printing, so that images of the electors are printed properly. The rate of printing of such roll should be fixed by observing all financial norms. Alternatively, rates allowed at the time of printing of last Assembly Electoral Rolls may also be adopted for printing of such electoral rolls if it is considered economical.

2) After publication of the Panchayat Electoral Rolls, each recognized political party as well as local political parties as may be determined by the Commission, may be supplied free of cost two copies of the said rolls. Further, each contesting candidate should also be supplied one copy of the relevant part(s) of the Electoral Rolls free of cost. Additional copy, if required, may be sold at a price fixed by Panchayat Electoral Registration Officer concerned on no loss-no profit basis.

3) (i) When areas of two assembly polling stations are clubbed together to form a GP constituency, two assembly electoral parts shall also be combined to form a single electoral part(roll) for the said GP constituency.

(ii) In such cases, it may be necessary to set up two polling stations within the same constituency, one polling station shall be assigned as the main polling station by giving a serial number suffixed by one, (such as 25/1) in consideration of the sequential order of the Panchayat Electoral Roll parts and other polling station shall be assigned by same serial no. suffixed 'by '2'(such as 25/2) as the case may be. Necessary top sheets have to be provided for both the rolls

(iii) On the other hand in case of setting up of auxiliary polling stations where the size of electorate become more than 1200, the number of the electoral roll parts shall be assigned by suffixing 'Ka' (**) with the main no. of electoral roll part.

4) There may be occasion when Assembly Electoral Roll part covers both Panchayat and Non-Panchayat areas. Obviously, in the truncated electoral roll adopted for the Panchayat Elections, there is likely to be broken serial numbers against the electors. In such cases also while the original serial numbers obtained in the Assembly Electoral Roll be retained, an additional column for recording consecutive serial numbers in the Panchayat Electoral Roll against each elector shall be prepared.

5) It may be mentioned here that at the time of adoption of Assembly Electoral Rolls Panchayat Electoral Registration Officers should take proper care so that the relevant part(s) of the said rolls have been adopted along with the supplement copies of such Assembly Electoral Roll Parts. There is no need to integrate the supplements with the mother rolls concerned.

6) It has been assessed that 45(forty five) copies of such Roll would be adequate in view of the requirements for free distribution to contesting candidates and recognized political parties and for the purpose of polling. Panchayat Electoral Registration Officers concerned may be instructed for preparation of 45(forty five) copies each and every part of the Electoral Roll in this regard.

7) A specimen copy of "NOTICE" which will be issued by the Panchayat Electoral Registration Officer concerned for displaying of Panchayat Electoral Rolls in respect of Gram Panchayat , Panchayat Samiti and Zilla Parishad Constituencies as the case may be prepared by adopting the Assembly Electoral Roll, on the prescribed date as fixed for publication of the same is enclosed herewith.

The Panchayat Electoral Registration Officers & Sib-Divisional Officers' concerned may be instructed accordingly.

Sd/
O.S.D. & E.O.
Joint Secretary,
West Bengal State Election Commission

No. 405/1(17)-SEC/3E-25/2013

Date : 06.03.2013

Copy forwarded for information and necessary action to the District Panchayat Election Officer & District Magistrate, Howrah/ Hooghly/ Purba Medinipur/ Paschim Medinipur/ Bankura/ Purulia/ Burdwan/ Birbhum/ Malda/ Dakshin Dinajpur/ Uttar Dinajpur/ Cooch Behar/ Jalpaiguri/ Murshidabad/ Nadia/ North 24-Parganas/ South 24-Parganas.

He is requested to communicate the same to all Panchayat Electoral Registration Officers & Sub-Divisional Officers concerned in your district accordingly.

Sd/
O.S.D. & E.O.
Joint Secretary,
West Bengal State Election Commission

**Model Draft
of
Notice for publication of Electoral Roll**

It is hereby notified for public information that the Panchayat Electoral Roll for Gram Panchayat Constituency (No. and name) under Panchayat Samiti _____ and Zilla Parishad _____ has been prepared with reference to 1st January, 2013 as qualifying date by adopting, as per provision of Section 35 of the West Bengal Panchayat Elections Act, 2003 and in pursuance of Order No. _____ dated _____ of West Bengal State Election Commission, the Electoral Roll of the West Bengal Legislative Assembly Constituency (No. and name) published with reference to 1st January, 2013 as qualifying date.

The Electoral Roll, so prepared, is hereby displayed for public information and a copy of this will be available for inspection at my office and the office of the Block Development Officer _____ Block.

Place : Panchayat Electoral Registration Officer
for _____ Block

Date : and Sub-Divisional Officer
_____ Sub-Division