

**WEST BENGAL STATE ELECTION COMMISSION**  
**18, Sarojini Naidu Sarani**  
**(Rawdon Street)**  
**Kolkata-700017**  
**Ph. No. 2280-5805; FAX- 2280-7373**

**No. 3840-SEC/1C-1/2006**

**Date: 08.10.2013**

**ORDER**

In exercise of the powers conferred by the Article 243ZA of the Constitution of India read with proviso below sub-rule (5) to Rule 11 of the West Bengal Municipalities (Conduct of Election) Rules, 1995, the West Bengal State Election Commission hereby issues the following directions:

1. A candidate set up by the recognized political party shall choose, and be allotted, the symbol reserved for that party in Table I in the Schedule appended to the West Bengal Municipalities (Conduct of Elections) Rules, 1995 as amended and no other symbol. For the purpose of these directions, a recognized political party means, a political party which is recognized as such by the Election Commission of India as a National party or a State party of this state as on the date of notification under Section 36 of the West Bengal Municipal Elections Act, 1994. A List of Recognized Political Parties (National Parties and State Parties of this State) and Symbols Reserved for each of them as given in Table I in the Schedule is annexed at **Annexure - X** for ready reference.
  
2. For the purpose of an election from any Municipal Constituency, a candidate shall be deemed to be set up by a recognized political party in any such Municipal Constituency, if, and only if,-
  - (a) The candidate has made the prescribed declaration to this effect in his nomination paper;
  - (b) A notice by the political party in writing, in **Annexure - II** (as appended in this Order), to that effect has, not later than 3 p.m. on the last date for making nominations, been delivered to the Municipal Returning Officer of the constituency;
  - (c) the said notice in Annexure II is signed by the President, the General Secretary or the Secretary of the State Unit of the recognized political party or by any other office bearer of such recognized political party, duly

authorized by such President, Chairman, General Secretary or Secretary as the case may be;

- (d) the name and specimen signature of such authorized person are communicated by the party, in **Annexure - I** (as appended in this Order), to the Municipal Returning Officer of the constituency and to the West Bengal State Election Commission not later than 3 p.m. on the last date for making nominations; and
- (e) Annexure I and II are signed, in ink only, **repeat ink only** by the said office bearer or person authorized by the party, using the official letterhead of the West Bengal Unit of the party and on the format annexed hereto.

Provided that no facsimile signature or signature by means of rubber stamp etc. of any such office bearer or authorized person shall be accepted and no form transmitted by fax shall be accepted.

3. A reserved symbol shall not be chosen by, or allotted to, a candidate other than a candidate set up by a recognized political party for whom such symbol has been reserved.
4. Any candidate other than a candidate of a recognized political party shall choose and be allotted one of the symbols specified as “free symbols” in Table II in the Schedule appended to the West Bengal Municipalities (Conduct of Elections) Rules, 1995 as amended. A list of Free Symbols as mentioned in Table II is annexed at **Annexure - Y** for ready reference.
5. If the choices come into conflict, the Municipal Returning Officer shall allot symbols in conformity, as far as possible, with the wishes of the candidate and, if necessary, by lot and his decision shall be final. He will, however, take into consideration the following points in arriving at a decision:
  - (a) declaration as to symbols made by a candidate in the nomination paper first delivered shall only be considered for the purpose even if that nomination paper has been rejected,

- (b) Where any free symbol has been chosen by only one candidate at a municipal election, the Municipal Returning Officer shall allot that free symbol to that candidate and to no one else.
- (c) Where the same free symbol has been chosen by several candidates at such election, then –
  - (i) If of those several candidates only one is a candidate duly set up by a registered unrecognized political party and all the rest are independent candidates, the Municipal Returning Officer shall allot that free symbol to the candidate set up by the registered unrecognized political party and to no one else; and if of those several candidates two or more are set up by different registered unrecognized parties and the rest are independent candidates, the Municipal Returning Officer shall decide by lot to which of the two or more candidates set up by registered parties that free symbol shall be allotted and allot that free symbol to the candidate on whom the lot falls and to no one else:

Provided that where of two or more such candidates set up by different registered unrecognized parties only one is or was immediately before such election, a sitting Councillor (irrespective of the fact as to whether he was allotted that free symbol or not at the previous election), the Municipal Returning Officer shall allot that free symbol to that candidate to the exclusion of all other candidates.

- (ii) If of those several candidates, no one is set up by any registered party and all are independent candidates and one of such independent candidates is, or was immediately before such election, a sitting Councillor, and was allotted that free symbol at the previous election when he was chosen as such member, the Municipal Returning Officer shall allot that free symbol to that candidate and to no one else.
- (iii) If of those several candidates, all are independent candidates and no one is, or was a sitting Councillor, the Municipal Returning Officer shall decide by lot to whom of those independent candidates the free symbol shall be allotted.
- (iv) When a candidate set up by a unrecognized registered party or an independent candidate is not allotted the symbol of his/her first choice, he/she will be allotted symbol on the basis of his/her second or third choice as the case may be, following the similar procedure. If no choice is left in respect of a candidate, the

Municipal Returning Officer shall allot one of the free symbols not allotted to any other candidate.

6. If in any particular constituency, number of contesting candidates exceeds the number of symbols specified in Table II of the Schedule, the Municipal Returning Officer shall, in allotting additional symbols required, make a combination of any two of the symbols specified in Table II as aforesaid, and his decision thereon shall be final.
7. In order to obtain preference in respect of allotment of free symbols over independent candidates, registered political parties shall have to sponsor their candidates by submitting notices in **Annexure - I** and **Annexure - II** as appended in this order within the stipulated time and date as prescribed in paragraph 2 along with a copy of the Order of Election Commission of India registering their party as registered political party.

**8. SUBSTITUTION OF A CANDIDATE BY A POLITICAL PARTY:**

For the removal of any doubt, it is hereby clarified that a political party which has given a notice in Annexure II under paragraph 2 in favour of a candidate may rescind that notice and may give a revised notice in Annexure II in favour of another candidate for the constituency:

Provided that the revised notice in Annexure II, clearly indicating therein that the earlier notice in Annexure II has been rescinded, reaches the Municipal Returning Officer of the constituency not later than 3.00 PM on the last date for making nominations and the said revised notice in Annexure II is signed by the authorized person referred to in clause (d) of paragraph 2:

Provided further that in case more than one notice in Annexure II is received by the Municipal Returning Officer in respect of two or more candidates, and the political party fails to indicate in such notices in Annexure II that the earlier notice or notices in Annexure II, has or have been rescinded, the Municipal Returning Officer shall accept the notice in Annexure II in respect of the candidate whose nomination paper was first delivered to him and the remaining candidate or candidates in respect of whom also notice or notices in Annexure II has or have been received by him shall not be treated as candidates set up by such political party.

By Order of the  
State Election Commissioner,  
West Bengal

Sd/  
O.S.D. & E.O.  
Joint Secretary  
West Bengal State Election Commission

**No.3840/1(47)-SEC/1C-1/2006**

**Date : 08.10.2013**

Copy forwarded for information and necessary action to the:

- 1) District Municipal Election Officer for Kolkata Municipal Corporation & District Magistrate, South 24-Parganas.
- 2) District Municipal Election Officer & District Magistrate, Cooch Behar / Jalpaiguri / Darjeeling / North 24-Parganas / South 24-Parganas / Howrah / Hooghly / Purba Medinipur / Paschim Medinipur/ Burdwan / Purulia / Bankura / Murshidabad / Nadia .
- 3) Smt. Soma Shaw, WBCS(Ex.). Municipal Returning Officer for KMC, Ward No.1 & Assistant Election Officer, District Election Office, 63, N.S. Road, Kolkata-700001.
- 4) Sri Tanay Deb Sarkar, WBCS(Ex.), Municipal Returning Officer for KMC, Ward No.24 & Deputy Director, Panchayats & RD, Salt Lake.
- 5) Municipal Returning Officer & Sub-Divisional Officer, Dinhata / Cooch Behar(Sadar)/ Mal / Jalpaiguri (Sadar) / Siliguri / Barrackpore / Bidhannagar / Barasat / Alipur (Sadar) / Chandernagar / Raghunathpur / Purulia(Sadar) / Egra / Asansol / Lalbag / Bankura (Sadar) / Howrah(Sadar) / Midnapur(Sadar) / Jhargram / Berhampur(Sadar) / Krishnanagar(Sadar).
- 6) President / Chairman / General Secretary / Secretary,

Sd/  
O.S.D. & E.O.  
Joint Secretary

**ANNEXURE - I**

To  
The Municipal Returning Officer for the  
\_\_\_\_\_ Municipal Corporation / Municipality  
\_\_\_\_\_

Sub.: Authorisation of persons to sign the notice nominating  
candidates set up by a recognized political party

Sir,

In pursuance of clause (iii) of sub-rule (7) of rule 11 of the West Bengal Municipalities (Conduct of Elections) Rules, 1995, I am to inform you that the following person has been authorized by the \_\_\_\_\_ (name of the party) which is a National Party/\*State Party in the State of West Bengal to sign the notice sponsoring candidates to be set up by the party at the general elections to the \_\_\_\_\_ Municipal Corporation / Municipality / Notified Area\*by-election from Ward No. \_\_\_\_\_ of \_\_\_\_\_ Municipal Corporation / Municipality in the district of \_\_\_\_\_ to be held on the \_\_\_\_\_

Name of the Person Authorized to send notice	Name of Office held in the party	District in respect of which he has been authorised
(1)	(2)	(3)

2. The specimen signature of the above mentioned person so authorized is given below :

Specimen signature of Shri

President/Chairman/  
General **Secretary/Secretary**  
(Seal of Party)

Yours faithfully,

Place :

Date :

President/Chairman/  
General Secretary/Secretary

Note-I Different members may be authorized for different districts but not more than one member shall be authorized for one district.

Note-II Separate letter should be addressed to each Municipal Returning Officer.

**Note-III The Annexure-I must be signed in ink by the office bearer(s) mentioned above. No facsimile signature or signature by means of rubber stamp etc. of any office bearer shall be accepted.**

Note-IV The Annexure-I must reach the Municipal Returning Officer before the expiry of the last date and hour appointed for making nomination.

**Note-V Annexure-I transmitted by fax shall not be accepted.**

\*Strike off the inappropriate alternative.

## ANNEXURE - II

### Notice as to Names of candidates set up by the Recognised Political Party:

To  
The Municipal Returning Officer for the \_\_\_\_\_ Municipal Corporation /  
Municipality \_\_\_\_\_

Sub : General Elections from Ward No. \_\_\_\_\_ to the  
Municipal Corporation / Municipality in the District of \_\_\_\_\_ -  
setting up of candidates therefore

Sir,

In pursuance of clause (ii) of sub-rule (7) of rule 11 of the West Bengal Municipalities (Conduct of Elections) Rules, 1995, I hereby give notice on behalf of \_\_\_\_\_ (party).

- (i) That the person whose particulars are furnished in column (2) to (4) below is the approved candidate of the party above named , and
- (ii) The person whose particulars are mentioned in column (5) to (7) below is the substitute candidate of the party, who will step in on the approved candidate's nominations being rejected on scrutiny or on his withdrawing from the contest, if the substitute candidate is still a contesting candidate, of the ensuing General election from this constituency;**

No. of the Constituency (Ward)	Name of the approved Candidate	Father's/ Mother's/ Husband's Name of approved Candidate	Postal Address of the approved Candidate	Name of the Substitute Candidate who will step-in on the approved candidate's Nomination being rejected on scrutiny or on his withdrawing from the contest if substitute candidate is still a contesting candidate	Father's/ Mother's/ Husband's Name of substitute Candidate	Postal Address of the substitute Candidate
(1)	(2)	(3)	(4)	(5)	(6)	(7)

2. The notice in Annexure II given earlier in favour of Shri / Smt. .... as party's approved candidate/ Shri / Smt. .... as party's substitute candidate is hereby rescinded.

3. It is certified that each of the candidates whose name is mentioned above is a member of this political party and his name is duly borne on the rolls of the members of this party.

Yours faithfully

Place :

Name and signature of the

Date :

( Authorised person of the Party)



(Seal of the Party)

Note-I This notice must be delivered to the Municipal Returning Officer by 3-00 P.M. of the last date for making nomination.

**Note-II This notice must be signed in ink by the Office bearer(s) mentioned above. No facsimile signature or signature by means of rubber stamp etc. shall be accepted.**

Note-III This notice if transmitted by FAX shall not be accepted.

Note-IV Para 2 of the notice must be scored off, if not applicable, or must be properly filled, if applicable.

### **ANNEXUTURE – X**

#### **LIST OF RECOGNIZED POLITICAL PARTIES AND SYMBOLS RESERVED FOR THEM**

<b>Sl. No.</b>	<b>Name of recognized political party</b>	<b>Symbols reserved</b>
<b><u>A. National Parties</u></b>		
1	Bahujan Samaj Party	Elephant
2	Bharatiya Janata Party	Lotus
3	Communist Party of India	Ears of Corn and Sickle
4	Communist Party of India (Marxist)	Hammer, Sickle and Star
5	Indian National Congress	Hand
6	Nationalist Congress party	Clock

<b><u>B. State Parties</u></b>		
7	All India Forward Bloc	Lion
8	All India Trinamul Congress	Flowers and Grass
9	Revolutionary Socialist Party	Spade and Stoker

## **ANNEXUTURE – Y**

### **LIST OF FREE SYMBOLS**

1	AEROPLANE	17	CULTIVATOR WINNOWING GRAIN
2	APPLE	18	DRUM
3	AXE	19	HAND PUMP
4	ALMIRAH	20	JUG
5	BYCYCLE	21	JEEP
6	BOW AND ARROW	22	KETTLE
7	BOAT	23	LADDER
8	BUCKET	24	LOCK AND KEY
9	BUNGALOW	25	LETTER BOX
10	BASKET CONTAINING VEGETABLES	26	RISING SUN

11	BRICK	27	RAILWAY ENGINE
12	BOY AND GIRL	28	SCALES
13	CART	29	SHIP
14	CAR	30	SEWING MACHINE
15	CHAIR	31	SPECTACLES
16	COCONUT TREE BEARING FRUITS	32	TWO LEAVES