

**MUNICIPAL
ELECTION URGENT**

**WEST BENGAL STATE ELECTION COMMISSION
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No. 3337(9)-SEC/1M-20/2013

Date : 16.08.2013

From : The Secretary
West Bengal State Election Commission

To : The District Municipal Election Officer &
District Magistrate, Cooch Behar / Jalpaiguri / Uttar Dinajpur /
Dakshin Dinajpur / Nadia / North 24-Parganas /
South 24-Parganas / Burdwan / Birbhum.

**Sub.: Marked copy of the Electoral Rolls to be supplied to the
polling parties - preparation of - regarding.**

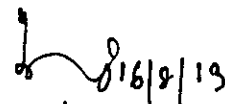
Sir,

I am directed to communicate the following guidelines of this Commission for preparation of the Marked Copy of the Electoral Rolls to be supplied to the polling parties for the ensuing Municipal General Elections scheduled to be held on 21st September, 2013:-

- 1) Copies of the Electoral Rolls supplied to the political parties and others should be 'identical' with the copy of the electoral rolls to be used at the polling booth for taking elections.
- 2) The Electoral Rolls supplied to the Political Parties should contain supplement / supplements if any, due to deletions / corrections / transposition / additions made in mother roll by the Election Commission of India. The Municipal Returning Officers concerned can transpose the name of electors from one part to another in terms of the provision of Section 21(b) of the West Bengal Municipal Elections Act, 1994 subject to the conditions as laid down in clause (c) of Section 21. Provided that no amendment, transposition etc. of any entry shall be made after the last date for making nominations. While supplying such supplements, they should clearly be informed in writing that the mother-roll contains supplements of additions / deletions / corrections, transpositions, if any.
- 3) It may become necessary to print an additional supplement, after final publication of the Electoral Roll, to reflect the changes in the Electoral Rolls due to transposition, deletions and corrections made after final publication i.e. up to the last date for making nominations for such election. No deletions or corrections should be made in the mother-roll or the relevant supplement, by scoring out by hand the relevant entry or correcting it in red ink. In such case procedure mentioned below should be followed:-

- i) In case of deletions an asterisk (*) should be marked by hand against the entry relating to the person concerned in the mother-roll or in the relevant supplements thereto along with the serial number of the corresponding entry in the deletion list;
- ii) a) Similarly, in the case of corrections, a hash sign (#) should be marked by hand against the relevant entry in the electoral roll or in the relevant supplements thereto along with the serial number, of the corresponding entry in the corrections list.
 - b) In so far as the procedure to be followed for making a note in the Working / Marked copies of Electoral Rolls against the names of electors to whom "Election Duty Certificates" (EDC) are issued, is concerned, the entries "EDC" should be made as required under rule 18(2)(a) and 18(2)(b) of the West Bengal Municipalities (Conduct of Elections) Rules, 1995.
- 4) The Presiding Officers should be able to explain each and every 'Mark' made in the Working / Marked Copy of the roll. For this purpose Presiding Officer should be supplied with all supplements relating to Deletions / Inclusions / Corrections etc.
- 5) The Municipal Returning Officers should allow the contesting candidates, election agents and political parties to inspect all the electoral rolls of the constituencies concerned, as corrected above, if requested.
- 6) During the Training Classes of Polling Personnel, the above instructions should be brought to the notice of all polling personnel for strict compliance.

Yours faithfully,



Secretary,

West Bengal State Election Commission

No.3337(9)/1(10)-SEC/1M-20/2013

Date : 16.08.2013

Copy forwarded for information and necessary action to the Municipal Returning Officer & Sub-Divisional Officer, Mekhliganj / Alipurduar / Islampur / Balurghat / Kalyani / Burdwan(Sadar) North / Suri (Sadar) /Barrackpore / Barasat / Diamond Harbour.



O.S.D. & E.O.

Joint Secretary,

West Bengal State Election Commission