

WEST BENGAL STATE ELECTION COMMISSION
18, Sarojini Naidu Sarani, (Rawdon Street)
Kolkata-700 017
Ph. No. 2280-5805; FAX – 2280-7373;
email id: sec-wb@nic.in

No. 949(3)-SEC/4B-4/2013

Date: 29.03.2015

From : The Secretary,
West Bengal State Election Commission

To : 1) The District Municipal Election Officer for
Kolkata Municipal Corporation
District Magistrate, South 24-Parganas.

2) The District Municipal Election Officer &
District Magistrate, Darjeeling / Hooghly.

Sir,

I am directed to sub-allot a total sum of Rs. **6,89,00,000/-** (Rupees Six Crore Eighty Nine lakh) only and to place the same at your disposal in connection with the preparatory works for conducting ensuing Municipal General Elections to be held in 2015 in your district, as shown below:

Sl. No.	D.M.E.O. & D.M.	No. of Municipal Corporation	Amount Sub-allotted (Rs.)
1	South 24 Parganas for Kolkata MC	1	6,14,00,000
2	Hooghly for Chandannagar MC	1	22,00,000
3	Darjeeling for Siliguri MC	1	53,00,000
Total		3	6,89,00,000

(Rupees Six Crore Eighty nine lakh) only

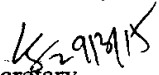
2. You are hereby authorized to make appropriate sub-allotment in favour of the Municipal Returning Officer & Sub-Divisional Officer concerned for drawal and disbursement of the grant as and when considered necessary.

3. Since the original allotment of the Municipal Affairs Department, Govt. of West Bengal bearing No. 449/MA/N/C-4/1E-1/2006 Dated Kolkata the 23rd March, 2015 has been drawn by the WBSEC, the utilisation certificate for payment made out of this fund has to be send to WBSEC.

4. You are further requested to submit the utilization certificate in respect of the aforesaid grant in terms of S.R. 330A of the Treasury Rules, West Bengal Vol-I to the Principal Accountant General (A&E), West Bengal with a copy to West Bengal State Election Commission and Municipal Affairs Department, Govt. of West Bengal in due course **along with the statement of item-wise expenditure. Item-wise statement of expenditure incurred out of the earlier allotments in connection with the Municipal General Elections / Bye-Elections held in 2013 in your district may please be submitted immediately if not already submitted.**

5. While incurring expenditure you should ensure that:
- a) **No vehicle will be repaired from this fund released for this purpose.**
 - b) **No furniture, duplicating machines, photocopier, computer etc. will be purchased from this fund.**
 - c) **The expenditure should be incurred judiciously, cautiously and only for the election related work.**
 - d) **Separate register should be maintained by the D.D.O./s for the expenditure incurred in connection with the aforesaid elections.**
6. The charge will proceed against the head "2217-Urban Development-05-Other Urban Development Schemes-191-Assistance to Municipal Corporations-NP-Non Plan-009-Grants to Local Bodies in connection with their election-V-Voted-31-Grants-in-aid-GENERAL-02-Other Grants" out of the current year's budget grants i.e. 2014-2015 under Demand No.39 with the Departmental Code "MA".
7. The sub-allotment is released out of the fund received from the Municipal Affairs Department, Govt. of West Bengal vide its No.449/MA/N/C-4/1E-1/2006 Dated Kolkata the 23rd March, 2015.
8. The M.A. Department issued the aforesaid Order in exercise of the power delegated under Finance Department's Memo No.500-FB dated 30.07.2014 with the concurrence of the Finance Department vide their No.Gr. N.U.O.3245 dated.20.03.2015.
9. The Principal Accountant General (A&E), West Bengal, the Kolkata Pay and Accounts Office-I and the concerned Treasury Officers are also being informed.

Yours faithfully,


Secretary,

West Bengal State Election Commission

Copy forwarded for information and necessary action to the:

1. Principal Accountant General (A&E), West Bengal, Treasury Buildings, Kolkata – 700 001.
2. Principal Accountant General (Audit), West Bengal, Treasury Buildings, Kolkata – 700 001.
3. Accountant General (Local Body Audit), West Bengal, MSO Buildings, CGO Complex, 5th Floor, DF Block, Sector-I, Salt lake, Kolkata – 700 064.
4. Joint Secretary, Municipal Affairs Department, Govt. of West Bengal, Writers' Buildings, Kolkata – 700 001.
5. Accounts Officer, West Bengal State Election Commission, 18, Sarojini Naidu Sarani, Kolkata – 700017.
6. Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, 81/2/2, Phears Lane, Kolkata- 700 001.
7. Treasury Officer,

29/3/15
Secretary,
West Bengal State Election Commission