

**ELECTION URGENT**

**WEST BENGAL STATE ELECTION COMMISSION**  
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No.539(19)-SEC/1M-17/2010

Date : 13.03.2015

From : The O.S.D. & E.O. Joint Secretary  
West Bengal State Election Commission

To : (1) The District Municipal Election Officer  
for Kolkata Municipal Corporation  
& District Magistrate, South 24-Parganas.

(2) The District Municipal Election Officer &  
District Magistrate, Cooch Behar / Jalpaiguri / Darjeeling /  
Uttar Dinajpur / Dakshin Dinajpur / Malda / Murshidabad /  
Nadia / North 24-Parganas / South 24-Parganas / Howrah /  
Hooghly / Purba Medinipur / Paschim Medinipur/  
Burdwan / Birbhum / Purulia / Bankura.

**Sub.: Distribution of election Manual and PRO's Handbook.**

Madam / Sir,

I am directed to enclose herewith a statement regarding allotment of Municipal Manual and Handbook of Presiding Officer for Municipal Election showing specific allotment against each District.

In this connection, it may be mentioned that the Municipal Election Manuals allotted for the districts are to be used at the offices of the District Municipal Election Officer and Municipal Returning Officers.

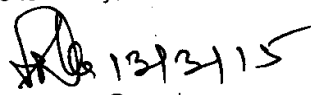
The presiding officers Handbook are allotted @ 2 Handbooks for each polling station and the remaining books for use in District and MRO offices.

I am further directed to state that Municipal Election Manuals are to be collected from the Dunlop Unit of M/s. Saraswati Press Limited.

The Handbook of Presiding Officer should also be collected from Saraswati Press except South 24 Parganas District who will collect 14800 Handbook from West Bengal Govt. Press, Kadapara and the remaining 2200 from Saraswati Press, Dunlop.

The above materials will be ready for delivery from 14.03.2015.

Yours faithfully,


  
O.S.D. & E.O. Joint Secretary  
West Bengal State Election Commission

**No.539 (19)2-SEC/1M-17/2010**

**Date : 13.03.2015**

Copy forwarded for information and necessary action to

- 1) The Managing Director, Saraswati Press Limited, 11, B.T. Road, Kolkata – 700056.
- 2) The Superintendent, Govt. Press, West Bengal, Raj Bhawan, Kolkata – 700001, with the request to allot the above materials to the respective districts at the rate as mentioned against each to the Authorised representaives of the Districts.

 13/3/15

O.S.D. & E.O. Joint Secretary  
West Bengal State Election Commission

**Distribution of Manual and Presiding Officers Handbook in the  
Following Manner**

SI No.	Name Of District	Manual	Presiding Officers Handbook	Remarks
1	Coochbehar	30	480	
2	Jalpaiguri	20	200	
3	Darjeeling	25	1215	
4	Uttar Dinajpur	25	265	
5	Dakshin Dinajpur	15	150	
6	Malda	15	580	
7	Murshidabad	30	865	
8	Nadia	30	1650	
9	Bankura	20	690	
10	Birbhum	20	680	
11	Purulia	20	435	
12	Burdwan	35	560	
13	North 24 Pgs.	30	9560	
14	South 24 Pgs.	40	17000	14800 from Kadapara Govt. Press and 2200 from Saraswati Press, Dunlop
15	Howrah	15	580	
16	Hooghly	20	4180	
17	Pr. Medinipur	25	410	
18	Ps. Medinipur	30	1130	
<b>Total</b>		<b>445</b>	<b>40630</b>	

*Signature*  
12/03/13