

ELECTION URGENT

WEST BENGAL STATE ELECTION COMMISSION

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No.399-SEC/ 3C-15/2013

Date. 26.02.2015.

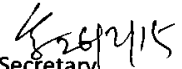
**From : The Secretary,
West Bengal State Election Commission**

**To : District Magistrate
& The District Municipal Election Officer..... All (excepting Alipurduar)**

Sir/ Madam

I am directed to forward herewith the minutes of the meeting held on 20.02.2015 at the West Bengal State Election Commission Office in connection with preparatory arrangement of Municipal General Election, 2015 for favour of your kind information and necessary action.

Yours faithfully,


Secretary

West Bengal State Election Commission

ELECTION URGENT

MINUTES OF THE MEETING HELD ON 20.02.2015 AT 12:30 P.M. AT WEST BENGAL STATE ELECTION COMMISSION OFFICE IN CONNECTION WITH PREPARATORY ARRANGEMENT OF MUNICIPAL GENERAL ELECTION, 2015

A meeting was held at the office of the West Bengal State Election Commission on 20.02.2015 at 12:30 P.M. in connection with Preparatory Arrangement of Municipal General Election, 2015.

Shri Susanta Ranjan Upadhaya, Commissioner, West Bengal State Election Commission presided over the meeting.

The following Members attended the meeting:

1. Shri Gurupada Konar, Advisor, W.B.S.E.C.
2. Shri Osman Gani, Secretary, W.B.S.E.C.
3. Shri Sabyasachi Ghosh, O.S.D. & Ex-Officio Joint Secretary, W.B.S.E.C.
4. Shri Sajal Kanti Tikadar, A.D.M.(G), Dakshin Dinajpur.
5. Shri Abhik Kr. Das, D.P.O. & O/C, Municipal Affairs, Dakshin Dinajpur.
6. Shri Chiranjib Ghosh, A.D.M. (Elec.), Cooch Behar.
7. Shri Adip Roy, A.D.M. (Treasury), North 24-Parganas.
8. Shri Ratneswar Ray, A.D.M. (Pan.), Burdwan.
9. Shri Tapas Ranjan Mitra, Officer-in-Charge, Municipal Affairs, Uttar Dinajpur.
10. Shri Soumalya Ghosh, Officer-in-Charge, Election, Cooch Behar.
11. Shri Saibal Nandi, Officer-in-Charge, Election, Birbhum.
12. Shri Pradip Kumar Das, Officer-in-Charge, Election, Siliguri.
13. Shri Amitava Bhattacharya, O/C, Municipal Affairs, Murshidabad.
14. Shri Shyamal Kr. Mondal, A.D.M. (G), Birbhum.
15. Shri Ashoke Kr. Das, A.D.M. (G), South 24-Parganas.
16. Smt. Aditi Dasgupta, A.D.M. (Dev.), Bankura.
17. Shri Kaushik Sarkar, Officer-in-Charge, Election, Bankura.
18. Shri Arup Dutta, Officer-in-Charge, Municipal Affairs, Bankura.
19. Shri Surajit Pal, Officer-in-Charge, Election, Nadia.
20. Smt. Saswati Das, Officer-in-Charge, Municipal Affairs, Howrah.
21. Shri Suman Kumar Ghosh, A.D.M., Municipal Affairs.
22. Shri Binoy Sikdar, A.D.M., Municipal Affairs, Uttar Dinajpur.
23. Shri Subrata Pal, D.M. and D.C., North 24 Parganas.
24. Shri Anup Dutta, Officer-in-Charge, Election, Malda.
25. Shri Debasis Debnath, Zonal Manager, E.C.I.L/ East.
26. Shri Anitendu Modak, Accounts Officer, W.B.S.E.C.
27. Shri Enaur Rahman, A.D.M. (Municipal Affairs), Murshidabad.
28. Shri Saikat Ganguly, Officer-in-Charge, Election, Burdwan.

29. Shri Debojit Bose, Officer-in-Charge, Election, South 24-Parganas.
30. Shri Surjya Kumar Jana, O.C., Municipal Affairs, Purulia.
31. Shri Susanta Chakraborti, A.D.M. (Elec.), West Midnapore.
32. Shri Prasanta Adhikary, A.D.M. (Iry), Purba Midnapore.
33. Shri Chayan Kumar Saha, O/C, Municipal Election, Purba Medinipur.
34. Miss Sumi Biswas, D.M.D.C., Hooghly.
35. Shri Arshad Hasan Warsi, A.D.M (Dev.), Howrah.
36. Shri Amitava Bose, Technical Director, N.I.C.
37. Shri Samarjeet Chakraborty, D.M.D.C., Uluberia, Howrah.

The Commissioner, West Bengal State Election Commission welcomed all the members present and initiated the discussions on the following points:

1. **EVM:** All Districts are requested to intimate by 2-3 days by Mail or Fax the stock position of functional EVMs and requirement, if any. The representative of ECIL explained about the infrastructural requirement of First Level Checking. As per tentative schedule, F.L.C. has to be done between 09th March, 2015 and 17th March, 2015. However, this is flexible. All Districts are requested to intimate by 3 days the preferred date of F.L.C. so that a manpower deployment planning could be made with E.C.I.L..

It was also discussed that preferably F.L.C. should be done in District Level excepting in case of Sub-Divisions like Barrackpore where the Sub-Divisional Officer is the Municipal Returning Officer of a number of Municipalities like 15. ECIL has also limitation of manpower.

E.C.I.L. was requested to ensure that printers, to be taken by them for F.L.C., does not work slowly in Mock Poll so that the process is not delayed.

The representatives of all political parties should be invited in advance to attend F.L.C.

ECIL is also requested to intimate their detailed manpower deployment with contact number and any other requirement.

2. **Electoral Roll:** It is discussed that electoral roll for the time being in force will be adopted for holding the Municipal General Election 2015. For this purpose the Municipal Election Registration Officers will Subdivide the existing Roll ward-wise without division of any existing parts and will assign a running Serial No. to the parts so adopted. As the existing Roll is adopted, there is no scope for further addition, deletion etc. In selective cases, transpositions may be allowed. A reference be made to the Commission in the matter. The adopted electoral rolls should be published on 09.03.2015.
3. **Polling Station:** Existing Polling Stations of Parliamentary Election 2014 will be the same for Municipal General Election, 2015, subject to availability of suitable Government or Government aided buildings. Polling Stations may be re-located if presently it is located outside the area.

Draft and final publication has to be made by M.R.O.s on such dates as instructed by this Commission. Immediate inspection should be done. Polling Stations will also have running Serial number.
4. **Polling Personnel:** Considering availability, a polling party will consist of one Presiding Officer and three Polling Officers. They will be taken from Central/ State Government offices or Central/ State Government Undertakings. Where the same are available, school teachers should not be engaged. Seniority should be taken into account. Polling party will be formed by randomization. There will be two trainings.
5. **Polling Material:** M.R.O.s are requested to make preparation for procurement of polling materials as per the list supplied.

The Commission is taking attempts to supply Election Manual and Presiding Officer's Hand Book at the earliest, say by 8th – 10th March, 2015.
6. **Distribution Centre, Receiving Centre, Strong Room:** S.D.O.s as M.R.O.s are requested to have joint inspection of the venue keeping in view security considerations and infrastructural facilities available and intimate the Commission.

7. **Route Chart, Sector etc.:** On physical inspection of all Polling Stations, route chart has to be prepared, requirement of vehicles with availability from the Districts to be worked out.

Sectors are to be located. Civil Sector and Police Sector should be coterminous. Each Sector should have one Sector Officer and one Assistant.

8. **Nomination:** Nomination will start from the date of issue of Notification. Exact Time Table will be intimated in due course. Normally no nomination paper will be rejected on minor technical ground excepting on the valid ground of disqualifications as prescribed in the Act. A.M.R.O.s may receive nomination paper at their offices. Scrutiny will be done by M.R.O. at his office.

A list of category of persons ineligible to be candidate in Municipal Election will be sent shortly. For any further clarification, M.R.O.s may write to the Commission.

Affidavit submitted along with the Nomination paper has to be uploaded on the website immediately on receipt. Non-furnishing of affidavit even till the date of scrutiny will make the nomination paper liable to rejection. Any blank column in the affidavit has got to be filled in at the time of receipt. For any wrong or misinformation, the aggrieved party may move proper authority under appropriate Provision of Law. The nomination paper is not liable to be rejected on this ground.

9. **Vulnerability:** The S.D.O.s are requested to do the exercise with S.D.P.O.s and send the list in Format Annexure-I to the District Magistrate for final assessment at the District level with the Superintendent of Police and for onward transmission to the Commission.

Vulnerability means the susceptibility of any voter or section of voters, whether or not living in a geographical identifiable area, to being wrongfully prevented from or influenced upon in relation to the exercise of his right to contest elections or to campaign for election or to vote in a

free and fair manner, through intimidation or use of undue influence or force of any kind.

10. **Model Code of Conduct:** Model Code of Conduct will come into force from date of Notification. It is available in Commission's website. It has to be communicated to political parties in a meeting. Violation of M.C.C. to be kept recorded. Actions have to be taken for violation of any provision of I.P.C., R.P. Act, 1951 etc. as applicable for relevant clauses of M.C.C.. An M.C.C. team has to be formed for this purpose.
11. **Videography:** Videography will be done in case of sensitive Polling Stations on P Day apart from video recording of important events by Municipal Returning Officer starting from nomination.
12. **Web-based Communication System:** Web-based Communication System was explained by officials of N.I.C. present in the meeting. A training will be arranged in due course.
13. **Election Duty Vote:** Provision of E.D. votes has to be made for persons eligible. The process should be completed at least three days before the date of polls.
14. **Miscellaneous:** All concerned are requested to make written reference to the Commission in case of any clarification needed at any hour of time.

All the officials are requested to ensure that with able and active contribution of its entire machinery, the ensuing Municipal General Election, 2015 could be held in a free and fair manner.

The meeting ended with thanks to and from the Chair.


COMMISSIONER

West Bengal State Election Commission