

WEST BENGAL STATE ELECTION COMMISSION
18, Sarojini Naidu Sarani
(Rowdon Street)
Kolkata – 700 017
Ph. No. 2280-5805
FAX – 2280-7373

No. 1057-SEC/5P-14/2011

Date: 04.04.2012

ORDER

In pursuance of the provisions of Section 12 of the West Bengal Municipal Elections Act, 1994, the West Bengal State Election Commission hereby directs that the Municipal Returning Officers shall provide sufficient number of polling stations for every municipal constituency in connection with the ensuing Municipal General Elections to be held in May, 2012.

2. The list of polling stations covering clear, compact and distinctly identifiable polling areas serving the electors of the respective part(s) of each municipal constituency, as adopted, should be drawn up in the following manner :

- (i) Ordinarily not more than 1200 voters should be assigned to a Polling Station.
- (ii) The polling stations should, as far as practicable, be the same as those for the last Assembly Elections, 2011 so that the voters may not have to go to different polling stations for different elections. If, however, an Assembly polling station falls outside the Ward, the Polling Station should be set up at an alternative location within the Ward so that no voter is required to go outside his/her municipal constituency to cast his/her vote;
- (iii) In case of non-availability or destruction of any polling premises (utilized for Assembly elections) it should be ensured that the relevant polling station is located in a suitable building within the polling area relating to the polling station concerned and nearest to the site of the erstwhile polling station;
- (iv) No polling station should be set up in Police Stations, Hospitals, Clubs, Temples or other places of worship or places having political or religious significance;
- (v) As far as practicable all Polling Stations should have ramp to facilitate movement of physically challenged electors and power connection with at least one fan and two electrical lamps/lights.

3. After the list has been prepared on the lines indicated above the Municipal Returning Officer concerned should publish it in the format enclosed as draft on the 19th April, 2012 for general information inviting suggestions and objections which must reach him on or before the 7th May, 2012. Notice of publication of such draft list of polling stations and the places at which it can be inspected should be given adequate publicity. Copies of the draft list of polling stations may also be forwarded to all recognised political parties. Within 7 days from the date of publication of the draft list of Polling Station, the Municipal Returning Officer shall inspect each and every Polling Station to ascertain its suitability for holding elections. He will maintain a detailed inspection note for use in the meeting mentioned at para 4 below.

4. The Municipal Returning Officer shall thereafter hold a meeting with the sitting councillors and representatives of all recognised political parties and finalise the list of polling stations for the

constituency by amending the draft list wherever necessary after considering suggestions and objections received by him. A minute of the meeting should be prepared for future reference.

5. The Municipal Returning Officer shall then forward a copy of the said list of polling stations and the map to this Commission through the District Municipal Election Officer. The District Municipal Election Officer, after scrutiny, will forward the list of polling stations to this Commission by the 12th May, 2012 for record.

6. The Municipal Returning Officer should then proceed to finally publish the list not later than the 18th May, 2012 in the enclosed format at the office of the Municipal Returning Officer, office of the concerned Municipal Corporation / Municipality / Notified area and such other places as the Municipal Returning Officer may consider necessary and suitable.

7. Two copies of the lists of polling stations should be supplied to each recognised political party free of cost.

8. Three copies of the list of polling stations for the relevant constituency should be supplied free of cost to each of the contesting candidates.

By order of the
State Election Commissioner,
West Bengal State Election Commission

Enclo. : As stated.

Sd/ S.K.Roy
Joint Secretary
West Bengal State Election Commission

No. 1057/1(20)-SEC/5P-14/2011

Date:04.04.2012

Copy forwarded for information and necessary action to the :-

- 1) District Municipal Election Officer and District Magistrate, Burdwan. / Purba Medinipur / Birbhum / /Nadia / Jalpaiguri
- 2) Municipal Electoral Registration Officer and Sub-Divisional Officer, Durgapur / Tamluk / Haldia / Ranaghat / Rampurhat / Jalpaiguri(Sadar).
- 3) President / Chairman / General Secretary / Secretary.

PA to Commissioner &
Ex-Officio Assistant Secretary
West Bengal State Election Commission

**NOTICE OF PUBLICATION OF DRAFT LIST OF
POLLING STATIONS**

In pursuance of the provisions of Section 12 of the West Bengal Municipal Elections Act, 1994, I _____ the Municipal Returning Officer of _____ Municipal Corporation / Municipality / Notified area hereby provide for the Municipal Constituencies of the _____ Municipal Corporation / Municipality / Notified area the Polling Stations specified in the appended list for polling areas or groups of voters noted against each for Ward No. _____ of _____ Municipal Corporation / Municipality / Notified area.

Suggestions and Objections, if any, should be submitted to me before 7th May, 2012..

Municipal Returning Officer,

Municipal Corporation / Municipality /Notified area

Draft List of Polling Stations for _____ Municipal Corporation / Municipality / Notified area.

Ward (Constituency) No.	Serial No. & Address of Polling Station	Building in Which it will be located	Polling Area	Whether for all voters or for men only or women only
(1)	(2)	(3)	(4)	(5)

Municipal Returning Officer,

Municipal Corporation / Municipality /Notified area

Delete whichever is not applicable.